

## MSA – Occupational Health Committee (OHC) Level II Workshop Overview

### **Specific Learning:**

Learners will gain an understanding for the purpose of inspections, how to plan for and conduct inspections and what to do with inspection results.

They will also gain an understanding of the regulatory requirements for investigating workplace incidents and dangerous occurrences and the OHC's role following a workplace incident investigation. As well as learn how to collect and analyze evidence from a workplace incident investigation and how to develop a workplace incident investigation report.

### **Reasoning:**

To train OHC Co-Chairpersons and Representatives on their Legislated duties and to provide the necessary tools to effectively carry-out those duties.

### **Goal:**

To learn how to Plan and conduct an OHC workplace inspection. Identify and assess deficiencies and recommend corrective actions to address deficiencies found during OHC workplace inspections.

Provide an understanding of what is required to fulfill regulatory requirements with respect to investigating workplace accidents and dangerous occurrences. We will also explain how to collect and analyze evidence during an investigation. Identify and assess; direct, indirect and root causes of workplace accidents and dangerous occurrences and how to develop recommendations for corrective actions to prevent recurrence of workplace accidents and dangerous occurrences.

### **Duration and Materials:**

The training includes 1 day of theory where the learners will participate as a group developing a better understanding of how to perform inspections and develop specific checklists as well as learn how to perform an investigation. Learners will receive a manual as well as samples of Inspections and Investigation forms. There is an Exam to verify competency and upon successful completion of this workshop a certificate will be mailed to the learner.

### **Target Audience:**

Level 2 Occupational Health Committee (OHC) Training is a course for OHC Co-Chairpersons and occupational health and safety representatives (Reps), although all OHC members would benefit from attending. Pre-requisites are OHC Level 1.