

# SAFE WORK PRACTICES

## ROLLING SCAFFOLD *Page 1 of 2*

*\*This information does not take precedence over OH&S. All employees should be familiar with the Saskatchewan Employment Act and the OH&S Regulations.*

1. Assemble rolling scaffold according to OH&S Regulations, standards and manufacturer's instructions.
2. Ensure that the floor or surface on which the scaffold is moved is level and without holes or obstructions.
3. Brace all rolling scaffolds horizontally and diagonally.
4. Cleat or secure all planks.
5. Restrain joints from separation.
6. Secure access ladders.
7. Ensure that each wheel or caster is equipped with brakes to prevent rolling and swiveling.
8. Lock caster brakes before climbing onto scaffold.
9. Secure or remove all material, equipment and personnel from platform before moving.
10. Move by pushing towards the bottom.
11. Ensure that the height of the platform does not exceed three times the smallest dimension of the scaffold's base. Where outriggers are provided, platform height must not exceed three times the smallest dimension of the scaffold's base, including the extended outriggers.

### **DON'T:**

- Ride scaffold unless it is designed for such movements.
- Try to move a rolling scaffold without enough help – watch out for overhead obstructions, slopes and debris.
- Extend adjusting screw more than manufacturer recommends.
- Allow the working platform height to exceed that outline in 11 above.
- Use powered devices to move scaffolds.
- Lean access ladders against rolling scaffolds.

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