

SAFE WORK PRACTICES SCAFFOLD INSPECTION CHECKLIST

**This information does not take precedence over OH&S. All employees should be familiar with the Saskatchewan Employment Act and the OH&S Regulations.*

		YES	NO
1.	Scaffold erection coordinated by a competent worker.		
2.	Scaffold square, straight and plumb.		
3.	All scaffold components present, tight and secure.		
4.	No tubes or members over extended and hazardous.		
5.	Base plates and screws firmly supported on all legs – mudsills.		
6.	Leveling adjustment screws extended less than 0.3 meters and lock nuts tightened.		
7.	Tower tied to rigid support horizontally every 1.4 meters and vertically every 4.6 meters.		
8.	Free standing tower scaffold steadied with guy wire ever 9.1 meters.		
9.	Platform planking cleated on underside of each end with wood or angle iron.		
10.	Platform planking tied down securely.		
11.	Platform planking maximum span 2.3 meters for heavy duty and 3 meters for light duty.		
12.	Vertical ladder securely fastened in place.		
13.	Safety cage needed around vertical ladder if it is more than 6.5 meters in height.		
14.	125 mm high toe board to be placed on work surfaces from which material may fall: (1.2 meters from permanent surface) or (3 meters from a temporary surface).		
15.	Perimeter hand rail 0.9 meter to 1.07 meters with mid rail around all work platforms.		
16.	Separate rope or hand line in place at all platforms to raise and lower tools or materials.		
17.	Warning devices/signs provided if erected over walkways or roadways (flashing lights, reflective tape streamers or area roped off).		
18.	Minimum clearance from overhead power lines maintained as per OH&S Regulations.		
19.	Rolling scaffold wheel brakes locked and outriggers extended to maintain maximum height of 3 times the smallest base dimension.		
20.	Separate ladders being used for scaffold access.		
21.	Scaffold constructed and maintained according to certified engineered drawings.		